

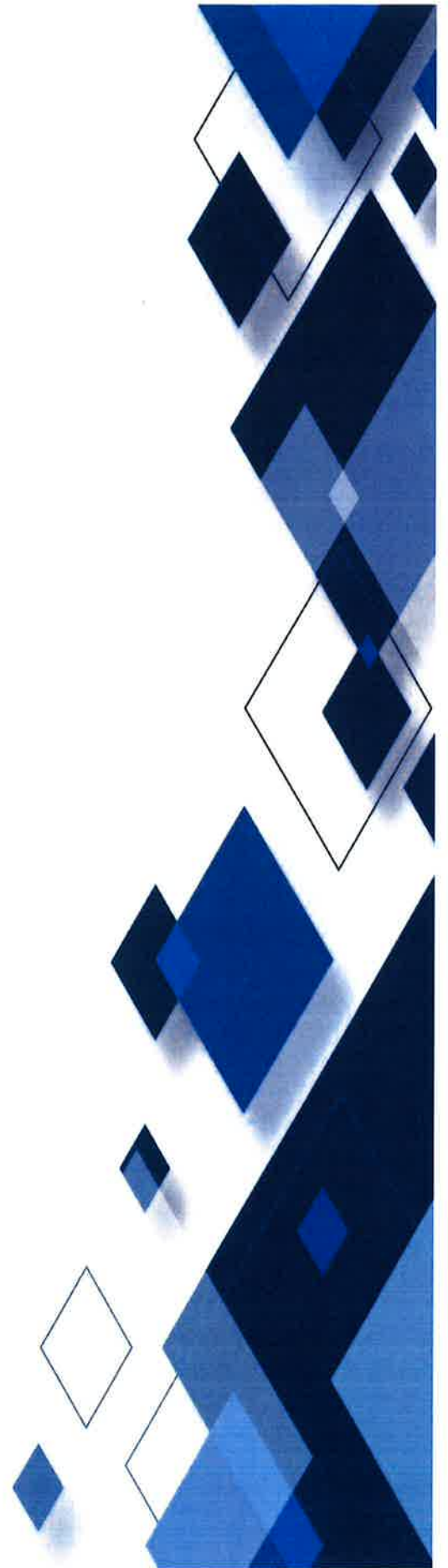
# Alta Mesa Elementary School

## Title I

### Parent Involvement Policy

*Jointly developed between the parents and the school*

2020



At Alta Mesa Elementary School, we recognize that parental involvement is an important aspect of effective schooling. The school and the home cannot be looked at in isolation from one another. Families and schools need to collaborate to help children adjust to the responsibilities of being successful students. Research has shown that parental involvement contributes greatly to student achievement and conduct.

The staff at Alta Mesa Elementary School believes that we should help parents to develop skills to meet the basic obligations of family life and foster conditions at home which emphasize the importance of education and learning. Two-way communication about school programs and students' progress is promoted due to the belief that education is a responsibility shared with parents. Parents are invited to actively participate in school decision making. Parents are also encouraged to develop their leadership skills in governance and advocacy by attending school board meetings, by joining and/or attending school site council, participating in the LCAP Parent Survey, and by being involved in the planning, review, and improvement of Title I programs.

Through conferences, newsletters, and the website parents are provided with timely information about curriculum, assessments, and student proficiency levels. Parents are invited to attend appropriate trainings to help the school and the students reach stated goals, objectives, and standards. This will ensure that the school remains focused on our primary responsibility to provide a high-quality curriculum and instructional program in a supportive and effective learning environment that enables all students to meet academic expectations set forth in the Common Core State Standards.

Alta Mesa Elementary School, we believe that the parents have the responsibility and opportunity to work with the school in a mutually supportive and respectful partnership with the goal of helping their children succeed in school. We are committed to increasing parental involvement, which will ultimately improve student achievement.

The governing board of each school district and county office of education shall establish and adopt a written parent and family engagement policy and program for each school in the district that receives funds under Title I, Part A of the ESEA, as amended by the ESSA. Alta Mesa Elementary School shall jointly develop with, and distribute to, parents and family members of participating children a written parent and family engagement policy, agreed upon by such parents, and updated periodically to meet the changing needs of parents and the school.

## GENERAL EXPECTATIONS

Alta Mesa Elementary School Parental Involvement Policy shall describe the means for carrying out the requirements of the following subsections:

- Policy Involvement
- Shared Responsibilities for High Student Academic Success
- Building Capacity for Involvement
- Accessibility

## **POLICY INVOLVEMENT**

Alta Mesa Elementary School shall involve Title I parents by means of the following activities:

- Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents and family members of their school's participation in the Title I, Part A program and to explain the requirements, and the right of the parents to be involved.
- Offer a flexible number of meetings.
- Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of the school's Title I program, including the planning, review, and improvement of the school parent and family engagement policy and the joint development of the schoolwide program plan.
- Provide parents of participating students with timely information about Title I programs.
- Provide parents of participating students with a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the achievement levels of challenging state academic standards.
- Provide parents of participating students, if requested, with opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
- If the schoolwide program plan is not satisfactory to the parents of participating children, submit any parent comments on the plan when the school makes the plan available to the LEA.

Alta Mesa Elementary School will take the following actions to distribute to parents of participating students and the local community, the School Parental Involvement Policy:

- At fall parent conferences or back-to-school night, the Title I Educational Compact (school-parent compact) will be distributed and discussed. Information will be sent home to parents who are unable to attend
- The Parent Involvement Policy will be distributed to parents during the first trimester of each school year. It will be posted on the school's website, sent home electronically, and copies will be made available in the school office.

Enterprise Elementary School District will annually hold a Title I Parent Involvement Meeting. A flyer (meeting notification) will be posted in a visible location at each school site, posted on the school and district websites, and be posted on the school site reader boards prior to the meeting date. This meeting will take place in either January or February of each school year.

## **SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC SUCCESS**

As a component of the school-level parent and family engagement policy, Alta Mesa Elementary School shall jointly develop with parents for all children served under this part a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high standards. The school-parent compact shall carry out the following requirements:

- Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under this part to meet the challenging state academic standards, and the ways in which each parent will be responsible for supporting their children's learning; volunteering in their child's classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time.
- Address the importance of communication between teachers and parents on an ongoing basis through, Parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement; frequent reports to parents on their children's progress; reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities; and ensuring regular two-way, meaningful communication between family members and school staff, and, to the extent practicable, in a language that family members can understand.
- Describes the parents' responsibility to support their child's learning.
- The Compact will be reviewed annually by the school site council.
- The Compact will be distributed and reviewed by parents and students at back to school night or fall parent conferences.

Alta Mesa Elementary School will provide to parents of participating children a description and explanation of the curriculum in use at the school, the form of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:

- Summaries of grade level standards and core curricular materials will be presented and discussed by each teacher at back to school night.
- The academic assessments used by the school and each students' results will be explained during parent conferences after each of the first two trimesters of the school year.

Alta Mesa Elementary School will schedule parent conferences with every student's parent/guardian after each of the first two trimesters of the school year to discuss each student's academic, social, and emotional strengths and areas for improvement. The school will make every attempt to schedule conferences at a time and place that are convenient for the students' families. Parent conferences will be scheduled in November after Trimester 1 and in March after Trimester 2.

## **BUILDING CAPACITY FOR INVOLVEMENT**

To ensure effective involvement of parents and to support a partnership among Alta Mesa Elementary School, parents, and the community to improve student academic achievement, Alta Mesa Elementary School and the district shall carry out the following requirements:

- Provide assistance to parents in understanding such topics as the challenging state academic standards, state and local academic assessments, the requirements of Title I, Part A, and how to monitor a child's progress and work with educators to improve the achievement of their children.
- Provide materials and training to help parents to work with their children to improve their children's achievement as appropriate to foster parental involvement.

- Educate staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.
- To the extent feasible and appropriate, coordinate and integrate parent involvement with other programs, and conduct activities that encourage and support parents in more fully participating in the education of their children.
- Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand.
- Provide such other reasonable support for parental involvement activities under this section as parents may request.

## ACCESSIBILITY

Alta Mesa Elementary School and the district shall provide opportunities for the informed participation of parents and family members (including parents and family members who have limited English proficiency, parents and family members with disabilities, and parents and family members of migratory children), including providing information and school reports required under section 1111 of the ESEA, as amended by the ESSA, in a format and, to the extent practicable, in a language such parents understand.

